

ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD

MINUTES

AUGUST 12, 1997

The Adjourned meeting of the Macoupin County Board was called to order Tuesday, August 12, 1997 at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-five members present and two absent.

GUESTS

Kent Tarro, Public Health Department Administrator, invited Board members to visit his office on Wednesday, September 3, 1997, as Dr. John Lumpkin, Director, Illinois Department of Public Health, will be there at 10:00 a.m. to provide a overview of the Department and answer any questions.

Tarro advised the Public Health Committee met, making every effort to balance the budget, but requested support from the County Board. The Department is willing to pursue any revenue possibilities for fees to make up the needed \$25,000.00 to balance the budget.

Tarro introduced Tricia Cox, an intern working at the Health Department from Blackburn College.

MINUTES

Motion by Bellm, seconded by Snodgrass, to approve the minutes of the July 8, 1997 meeting. All in favor, motion carried.

COMMITTEE REPORTS

Bellm discussed the minutes of the July 14, 1997, **ESDA Environmental Committee** meeting. The Committee recommended to approve sending the ESDA Budget to the Finance Committee in the amount of \$48,612.00. Motion by Bellm, seconded by Mitchell, to approve minutes as reported. All in favor, motion carried.

Christopher read the minutes of the July 15, 1997, **Circuit Clerk Committee** meeting. Committee recommended to the Finance Committee the approval of the following budgets: Circuit Clerk, in the amount of \$362,349.00; Jury Commission, \$4,000.00; Document Storage, \$26,500.00; Child Support and Maintenance, \$16,766.00; and the Court Automation, \$37,996.00. Motion by Malham, seconded by Odorizzi, to approve minutes as read. All in favor, motion carried.

Denby discussed the minutes of the July 21, 1997, **M & M Base Materials** meeting. Bills were approved for payment and site clean-up and costs discussed resulting in approval to pay \$3,281.06 to Macoupin and \$3,892.87 to Montgomery, leaving \$1,200.00 in account to pay for year-end and final audits after which the balance will be split equally between the two counties. Motion by Denby, seconded by Campbell, to approve minutes as reported. All in favor, motion carried.

Pomatto reviewed the minutes of the **Regional Superintendent of Schools Committee** meeting of July 22, 1997. Committee agreed to recommend to Finance Committee approval of budget request in the amount of \$94,130.00. Motion by Pomatto, seconded by Zippy, to approve minutes as written. All in favor, motion carried.

Snodgrass discussed the minutes of the July 23, 1997, **Circuit Court, Coroner and States Attorney Committee** meeting. Committee approved following budgets for submission to Finance Committee: Circuit Court, \$130,845.00; Law Library, \$17,000.00; States Attorney, \$285,648.64; Public Defender, \$108,918.60; Probation Department, \$229,203.28; Probation Fee Account, \$36,200.00; and Coroner, \$43,295.00. Motion by Snodgrass, seconded by Don Bertagnolli, to approve minutes as reported. All in favor, motion carried.

Watson reviewed the minutes of the July 24, 1997, **Industrial Commission Committee** meeting. Committee approved budget request in the amount of \$7,000.00, which included a \$70.00 a month salary increase for Buzzie Bertagnolli. Motion by Watson, seconded by Quirk, to approve minutes as written. All in favor, motion carried.

Malham discussed the minutes of the July 25, 1997, **Public Health Committee** meeting. Committee recommended to Finance Committee, approval of following budgets: Animal Control, \$48,408.00; and Public Health, \$972,932.00. The proposed increase in fees for the Public Health Department will be referred to Fees and Salaries Committee. The Committee also agreed to continue with the Nuisance Ordinance, if it is legally possible to do so, in coordination with the Planning and Subdivision Ordinance. Motion by Christopher, seconded by Beverly Bertagnolli, to approve minutes as reported. All in favor, motion carried.

Denby reviewed the minutes of the July 28, 1997, **Finance Committee and Fees and Salaries Committee** meeting. The Committee approved the following budgets: County Board, \$84,968.00; ESDA/Environmental, \$48,612.00; Development Commission, \$7,000.00; Animal Control, \$48,408.00; Coroner, \$43,295.00; Public Defender, \$108,918.00; Probation, \$229,203.28; Legislative, \$159,440.00; County Treasurer, \$150,900.00; States Attorney, \$285,648.64; Regional Superintendent of Schools, \$94,130.00; Circuit Clerk, \$362,349.00; County Clerk and Recorder, \$240,180.00; Elections, \$153,000.00; Copy Room, \$30,968.00; Circuit Court, \$130,845.00; Jury Commission, \$4,000.00; Jail Budget, \$256,000.00; Courthouse, \$74,500.00; and the Sheriff's Budget, \$1,704,096.00. Motion by Harding, seconded by Caveny, to approve minutes as written. All in favor, motion carried.

Denby discussed the minutes of the August 1, 1997, **Planning and Subdivision Committee** meeting. The Committee approved for recommendation to the full Board the Miller Addition Subdivision and the Timberwind Subdivision. The Committee also agreed to recommend to the full Board the approval of the Affidavit for Purpose of Plat Act and Tract Survey Requirements. Motion by Campbell, seconded by Morgan, to approve minutes as reported. All in favor, motion carried.

Denby reviewed the minutes of the August 4, 1997, **Finance Committee and Fees and Salaries Committee** meeting. The Committee agreed to recommend to the

full Board that retroactive to 1996-97, Wanda Hammann be given an \$800.00 adjustment and a salary increase of \$75.00 per month. In addition she is to be included in the Non-Union employees' longevity schedule effective September 1, 1997. Committee recommended a 10% salary increase for Public Defender and two assistants for 1997-98, but after the vote, the motion did not carry. The Committee recommended to the full Board the approval of proposed increases in fees and donations for the Public Health Department, with the exception of the Food License Fees. Another recommendation to the full Board was made that a Contingency Line Item #2 be included in the General Fund Budget for Retirement/Resignation and Retraining for the Sheriff's Department in the amount of \$30,000.00. Motion by Snodgrass, seconded by Mitchell, to approve minutes as written. All in favor, motion carried.

Bellm discussed the minutes of the August 4, 1997, **Road and Bridge Committee** meeting. Four proposals were reviewed for the Brighton Township Bridge Section 91-03114--00-BR and Committee recommended awarding the contract to the low bidder, Calhoun County Contracting. Motion by Bellm, seconded by Quirk, to approve minutes as presented. All in favor, motion carried.

Bellm reviewed the minutes of the August 8, 1997, **Road and Bridge Committee** meeting. The following items were approved: claims for payment; a Resolution accepting the low bidder for the Brighton Township Bridge Project; and the 1997-98 County Highway Budget in the amount of \$865,100.00. Motion by Bellm, seconded by Landers, to approve the minutes as written. All in favor, motion carried.

Denby discussed the minutes of the August 6, 1997 **Finance Committee and Fees and Salaries Committee** meeting. The Committee agreed to recommend to full Board the following salary changes: a 5% salary increase for Public Defender and his two assistants, in addition to longevity for 1997-98; Sean Stinnett and Jean Davis, Highway Department, will be allowed longevity pay as the other Non-union employees of the Courthouse; County Highway Engineer Mike Renner, \$2,500.00 annual increase; Larry McDaniel, Supervisor of Assessments, Jim Pitchford, ESDA Coordinator and three Assistant States Attorneys be allowed longevity pay as all other Non-union employees in the Courthouse; Approved Tentative General Fund Revenue Budget and Tentative General Fund Expenditure Budget in the amount of \$5,530,000.00; Resolution for the Enhanced Retirement for Elected Officials; Mental Health Budget, \$175,000.00; Extension Service Budget Request, \$75,000.00; Elimination of the Sheriff's Reimbursement Fund from Special Funds Budget; and approval of the Special Funds Budget.

Motion by Bellm, seconded by Campbell, to table the section of the August 6, 1997, **Finance Committee and Fees and Salaries Committee** minutes addressing salaries of Highway Department Personnel, until the Road and Bridge Committee has an opportunity to make a recommendation. All in favor, motion carried.

Motion by Mitchell, seconded by Don Bertagnolli, to approve the minutes of the August 6, 1997, **Finance Committee and Fees and Salaries Committee** meeting. All in favor, motion carried.

Denby reviewed the minutes of the August 7, 1997, **Sheriff, Building and Grounds Committee** meeting. Bills were reviewed for payment. The Committee voted to recommend the following to the full Board: approval of purchasing a fourth new vehicle for the Sheriff's Department; and approving a proposal from Schwartz Furniture Company to purchase and install new carpet in Judge Koval's Chambers, Court Reporters Room and Conference Room in the amount of \$3,200.10. Transfer of the following monies was also recommended to full Board: \$30,000.00 from the Sheriff's Reimbursement Fund to the Sheriff's Budget of the General Fund; \$24,465.70 from the Sheriff's Reimbursement Fund to the Jail budget of the General Fund; and \$10,000.00 from the Courthouse budget to the Jail budget. Motion by Griffith, seconded by Landers, to approve the minutes as reported. All in favor, motion carried.

EXECUTIVE SESSION

None.

APPOINTMENTS

Motion by Campbell, seconded by Zippay, to appoint Ruth Ann Pomatto and Sonny Albertine to another three-year term on the Macoupin County Board of Health effective August 31, 1997 - August 30, 2000. All in favor, motion carried.

COMMUNICATIONS

Motion by Don Bertagnolli, seconded by Caveny, to place on file in the County Clerk's office a copy of the Audit Report #66 covering the receipt and disbursement of Motor Fuel Tax funds by Macoupin County for the period beginning January 1, 1996 and ending December 1, 1996. All in favor, motion carried.

PETITIONS

None.

RESOLUTIONS

Motion by Bellm, seconded by Quirk, to adopt a Resolution accepting the Low Bidder for the Brighton Township Bridge Project in the amount of \$376,156.98. Roll call vote, 25 ayes, 2 absent. Motion carried.

Motion by Bellm, seconded by Snodgrass, to approve a Resolution accepting the proposal of V. H. Builders for two sally port overhead doors and a proposal from Global Technical Systems, Inc., for 27 new smoke with heat detectors in the jail facility. Roll call vote: 23 ayes, 1 present, 1 nay, 2 absent. Motion carried.

Motion by Beverly Bertagnolli, seconded by Bacon, to seat Payne and change the count to 26 present, 1 absent. All in favor, motion carried.

Motion by Snodgrass, seconded by Mitchell, to adopt the Prevailing Wage Rate Resolution for 1997-98. Roll call vote: 26 ayes, 1 absent. Motion carried.

Motion by Beverly Bertagnolli, seconded by Caveny, to approve a Resolution authorizing a transfer of \$66,000.00 from Court Security Fund to the General Fund for the purpose of Salaries of Court Security Personnel. Same roll call vote: motion carried.

Motion by Malham, seconded by Don Bertagnolli, to approve a Resolution transferring \$20,000.00 from the Circuit Clerk's Child Support Maintenance Fund to the General Fund to defray expenses from the General Fund. Same roll call vote: motion carried.

Motion by Pomatto, seconded by Don Bertagnolli, to approve a Resolution to increase the Circuit Clerk's General Fund Budget by \$20,000.00 to allow for expenses to complete the fiscal year. Same roll call vote: motion carried.

Motion by Payne, seconded by Bellm, to table the Resolution approving the Affidavit for Purpose of Plat Act and Tract Survey Requirements. All in favor, motion carried.

Motion by Beverly Bertagnolli, seconded by Griffith, to adopt a Resolution approving a salary increase of \$75.00 per month plus \$800.00 = \$1,700.00 retroactive to 1996-97 for the Chief Probation Officer. In addition, in 1997-98 application of the Non-Union Longevity Schedule. Same roll call vote: motion carried.

Motion by Payne, seconded by Morgan, to approve the Tentative General Fund Revenue Budget, the Tentative General Fund Expenditure Budget, and the Tentative Special Funds Budget for 1997-98 Fiscal Year, with final approval in September. Same roll call vote: motion carried.

Motion by Bellm, seconded by Malham, to address the Health Department Fees Resolution. After discussion, Bellm and Malham rescinded their motion and second.

Motion by Payne, seconded by Griffith, to adopt a Resolution recommended by the Fees and Salaries Committee and the Finance Committee of the Macoupin County Board, approving increases and additions in fees for the Macoupin County Public Health Department effective September 1, 1997 as follows: Tuberculosis Skin Tests from \$4.00 to \$6.00; Immunizations from \$4.00 to \$6.00; Flu Vaccines from \$4.00 to \$6.00; and Well Permits from \$75.00 to \$100.00. Same roll call vote: motion carried.

Motion by Beverly Bertagnolli, seconded by Don Bertagnolli, to approve a Resolution adopting the Illinois Municipal Retirement Fund Alternative Benefit Program for County Officers effective August 12, 1997. Roll call vote: 25 ayes, 1 present, and 1 absent. Motion carried.

Motion by Landers, seconded by Bellm, to approve a Resolution granting Non-Union Longevity to the Supervisor of Assessments, ESDA Coordinator, and State's

Attorney's Office Assistants (3) effective for the 1997-98 fiscal year. Roll call vote: 26 ayes, 1 absent. Motion carried.

Motion by Payne, seconded by Watson, to adopt a Resolution granting the Public Defender Employees (Chief and 2 Assistants) application of the Non-Union Longevity Schedule plus 5% salary increase for the 1997-98 fiscal year. Roll call vote: 19 ayes, 6 nays, 1 present, and 1 absent. Motion carried.

Motion by Don Bertagnolli, seconded by Bill Griffith, to approve a Resolution making the following transfers: \$33,000.00 from the Sheriff Reimbursement Fund to the General Fund, Sheriff's Department; \$24,465.70 from the Sheriff Reimbursement Fund to the General Fund, Jail Department; \$10,000.00 from the General Fund Courthouse Account to the General Fund, Jail Department. Roll call vote: 26 ayes, 1 absent. Motion carried.

Motion by Harding, seconded by Griffith, to adopt a Resolution authorizing an expenditure of \$3,200.10 from the General Fund, Capital Improvement Account to Schwartz Furniture to install new carpeting in the offices of Circuit Judge Joseph Koval, the office of his court reporter, and the adjoining conference room. Same roll call vote: motion carried.

ORDINANCES

None.

CLAIMS AND OFFICERS REPORT

Motion by Odorizzi seconded by Payne to approve the Claims and Officers Report. All in favor, motion carried.

UNFINISHED BUSINESS

A question was raised about Mitchell Electric continuing work in the dome. Chairman Denby advised they are completing the job, weather permitting.

NEW BUSINESS

Mitchell suggested the Board discuss IMRF for Board members.

Bacon also requested totals by Department on the Monthly Salary Report and Taylor said totals could be provided.

Bacon also requested Board members receive agenda information on salaries and resolutions prior to meeting so that they have advance knowledge prior to voting. A possible solution may be a cut off date for agenda items.

Mitchell made reference to a prior Resolution or Bylaws of the County Board stating that items should not be voted upon if not on the agenda unless a 2/3 vote by County Board allows action to be taken by the Board.

MILEAGE AND PER DIEM

Motion by Odorizzi, seconded by Fraser, to allow mileage and per diem. All in favor, motion carried.

ADJOURNMENT

Motion by Mitchell, seconded by Bellm, to adjourn at 3:00 p.m. All in favor, motion carried.